

## Proceedings of the meeting of Internal Quality Assurance Cell (IQAC)

A meeting of IQAC. Government College Karsog was held on August 17, 2020 in the office of the Principal at 3 PM. The following members of IQAC were present in the meeting:

- 1. Dr. Naresh Sharma (Retd. Principal, External Educationist Member)
- 2. Mr. Manmohan Gupta (President, PTA)
- 3. Dr. Gulshan Mahajan (Co-ordinator, IQAC)
- 4. Mr. Kulbhushan Sharma (Member)
- 5. Mr. Pankaj Gupta (Member)
- 6. Mr. Puneet Thakur (Member)
- 7. Dr. Pankaj Sharma (Member)
- 8. Dr. Santosh Kumar (Member)
- 9. Mr. Brij Bhushan (Member)
- 10. Mr. Nand Kishore (Member)
- 11. Mr. Sant Ram (Member)

The committee reviewed the progress of various activities in the institution and the following decisions were taken for the implementation and sustaining quality parameters for institutional growth and development during the current academic session, i.e. 2020-21.

- 1. To facilitate the admission process through the Online Admission Portal for the students.
- 2. In view of COVID-19 pandemic, the offline classes may not be possible and as such there is a need to facilitate the students with enriched teaching-learning experience, the college should explore the possibility of online teaching platform.
- To keep abreast with the changing scenario of work culture in the age of technology, it is
  imperative to equip the faculty members with emerging new trends. The emphasis should be
  laid on areas like Financial Planning, Office Procedure, Audit, E-Learning etc.
- To demand additional grant for new academic block from Department of Higher Education, Himachal Pradesh.
- To use part of RUSA fund for campus beautification by putting interlock tiles around the campus.
- 6. To tie up with the contractor, to whom the work of putting transparent sheets over the central courtyard in the campus has been awarded by HPPWD, for starting the work at the earliest.
- 7. To construct a new septic tank of 500 user capacity out of RUSA fund with the help of HPPWD.

- 8. A part of RUSA grants may be utilized for putting glass and wooden racks/shelves in various laboratories and library for placing chemicals/articles/specimens/instruments/books.
- 9. To familiarize the teacher-taught with the technologically advanced teaching-learning aids, an additional Smart Room should be developed in the institution.
- 10. To augment the extension activities by the institution under the aegis of Ek Bharat Shreshtha Bharat—an initiative of Government of India.
- 11. To encourage the students in playing a pivotal role in sensitizing the public about SOPs and precautions during COVID-19 pandemic.
- 12. The location of botanical garden is not conducive for the plants, hence, it may be shifted to suitable place. Moreover, institution has got RUSA grants for new construction, hence, HPPWD authorities may be requested to prepare the site plan for new administrative block in place of existing botanical garden.
- 13. To conduct webinar for sensitizing the students and faculty on handling the stress of COVID-19 pandemic.

The meeting ended with the vote of thanks to the chair.

Principal

Govt. CGovernment College Karsog District Mandi (HP)

175011

## Meeting of Internal Quality Assurance Cell (IQAC)

A meeting of IQAC, Government College Karsog was held on June 18, 2021 in the office of the Principal at 2 PM. The following members of IQAC were present in the meeting:

- 1. Dr. Naresh Kumar Sharma (Retd. Principal, External Educationist Member)
- 2. Mr. Manmohan Gupta (President, PTA)
- 3. Mr. Kulbhushan Sharma (Co-ordinator, IQAC)
- 4. Mr. Pankaj Gupta (Member)
- 5. Dr. Savitri Thakur (Member)
- 6. Dr. Pankaj Sharma (Member)
- 7. Mr. Rahul Sharma (Member)
- 8. Dr. Leela Dhar (Member)
- 9. Mr. Brij Bhushan (Member)
- 10. Mr. Nand Kishore (Member)
- 11. Mr. Sant Ram (Member)

The committee reviewed the implementation of the Plan of Action chalked out for the current academic session and approved the action taken report as per the following details:

- 1. The AQAR of the college for the current academic session was approved and accepted.
- 2. The Online Admission Portal for the students has been found quite effective as it is user-friendly and was placed on the website of the institution and moreover it made things easier during COVID-19 pandemic.
- 3. Keeping in view the COVID-19 pandemic, the institution explored the possibilities of online teaching platform— Great Learning—Olympus-Digital-Campus to facilitate the students with enriched teaching-learning experience. The IQAC was convinced with the platform as it gained good reception from both the teachers and the students. Besides, it has the facility of viewing the recorded lectures.
- 4. The members of IQAC took the initiative to keep the faculty members of the institution updated with the emerging trends in the field of higher education by enhancing their professional skills under the Five-Day Faculty Development Programme held w.e.f. August 10 to 14, 2020 and covered the areas like Audit, E-Learning, Financial Planning, Office Procedure, etc.

- An additional amount of Rs 20 lakh was released by the Department of Higher Education, Himachal Pradesh but still Rs. 1.4 crore is further needed to complete the work. So, the matter may again be put forward for the release of the grants.
  - 5. The IQAC was satisfied with the work of beautification and updation of sever system done out of RUSA grants.
  - 7. The work of putting glass and wooden racks/shelves in various laboratories and library for placing chemicals/articles/specimens/instruments/books was awarded to Himachal Pradesh Ceneral Industries Corporation Ltd., Furniture Factory, Bilaspur for which an amount of Rs. 13 Lakh was released to them. Since the work has not been initiated by the factory, so, the matter may be taken up on priority basis for the completion of the work.
  - 3. The members of the cell endorsed the idea of an additional smart room as it was quite instrumental for online teaching during pandemic.
- 9. The institute collaborated with Bishop Chulaparambil Memorial College, Kottayam (Kerala) under the aegis of Ek Bharat Shreshtha Bharat—an initiative of Government of India, under which various interactive cultural exchange activities like 'Relevance of Gandhian Thoughts', 'Folk Songs and Dances', 'Cuisines', 'Tourist Destinations' were conducted online via google meet and students had enriched experience.
- 10. It is highly praiseworthy that NCC/NSS/R&R units of our institution extended their much needed help during COVID-19 pandemic in sensitizing the public regarding SOPs— mask making and distribution, social distancing, food rationing and working in unison with the local administration. The students also showed an active participation on social media in the Awareness Drive.
- 11. he committee stressed on proper plantation in the new location identified for botanical garden.
- 12. The measurements were taken by the HPPWD for the new administrative block but the design is not received from the office of the architect, Mandi till date. Hence, IQAC ecommended taking up the matter with the chief architect for completion of the work at the earliest.
- 13. The institution organized the webinar for sensitizing the students and faculty on handling the new academic online teaching platform and management of stress of COVID-19 pandemic.

The meeting ended with the vote of thanks to the chair.

Principal

Government College Karsog

District Mandi (HP)

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